



Research grant application checklist

Grant pre-requisites:

- Applying PI and co-PI must hold a valid PReS membership (please contact presmembership@mci-group.com for further information);
- Applying PI and co-PI must be members of PRINTO (please visit <https://www.printo.it/contact/apply-membership> or contact printo@gaslini.org for further information);
- At least one between PI and co-PI must be aged up to 40 years;
- The support requested to PRINTO must be described clearly in the proposal;
- The proposed project should involve at least three countries, and partners in the proposal must provide a formal commitment letter of support to the PI on their institution letterhead with clear indication of their role in the project;
- Patient associations must be involved in the definition of the research needs and in the design of the proposal.

The following features may be considered in the evaluation:

- The PI of the project and their Home institution should be based in a European Paediatric Rheumatology Centre;
- The applying PI should clearly state whether the proposed project has already received any additional sources of funding from other organizations/entities;
- A specific proposal cannot be submitted for evaluation for more than two consecutive calls.



Grant proposal structure:

Please clearly describe your project on the following pages, under the following sub-headings:

1. Title of research
2. PI and co-PI (name, date of birth, Home Institution, professional position, e-mail address) and description of their anticipated contribution(s)
3. Abstract (200 words)
4. Background (max 150 words)
5. Research objective(s) (max 200 words)
6. Research Plan/Methodology based on the objectives (3-4 pages max)
 - a. Design (e.g. criteria for selection of patients)
 - b. Methods & procedures
 - c. Planned experiments or variables
 - d. Analysis including statistics
7. Detailed description of the role/contribution requested to PRINTO (max 250 words)
8. Key anticipated outcomes and proposed metrics to measure success (max 200 words)
9. Project organization and timeline (1 page max)
 - a. Involvement of patient organization(s)
 - b. Other entities involved
10. Milestones of the project (one-page table/flowchart preferred)
11. Budget
 - a. Distribution of the grant funds among applicants per year
To be noted that contracting and invoicing will be full responsibility of the PI Home Institution.
12. Support and commitment letters from the involved centres (recommended at least 3 countries)

Do not forget:

- **To provide a contact e-mail address of all involved parties.**
- **To use the template starting from page 3 for writing your proposal.**
- **Suggested format: no more than 5 A4 pages (font 11 Arial, 12 Times New Roman).**
- **To complete the enclosed APPENDIX sections.**



Research project proposal

1. Title of research
2. Applicants (PI and co-PI)
3. Abstract
4. Background
5. Research objectives
6. Research plan / Methodology
 - a. Design (e.g. criteria for selection of patients)
 - b. Methods & procedures
 - c. Planned experiments or variables
 - d. Analysis including statistics
7. Detailed description of the role/contribution requested to PRINTo
8. Key anticipated outcomes and proposed metrics to measure success
9. Project organization and timeline
 - a. Involvement of patient organization(s)
 - b. Other entities involved
10. Milestones of the project
11. Budget (see table)
12. Support and commitment letters from the involved centres (recommended at least 3 European countries)



11. Budget

Please break down the total budget as follows:

	Year 1 (€)	Year 2 (€)	Year 3 (€)	
Salaries				
Materials and consumables				
Travel and/or meeting costs				
Administrative costs				
Other costs				Total all 3 years
Total funding				

Please describe how and if the grant will be distributed to the collaborating centres (per year)

	Year 1 (€)	Year 2 (€)	Year 3 (€)	
Centre 1				
Centre 2				
Centre 3				
Centre 4				
Please modify/add rows as necessary				



Appendix I

Please list scientific key references (max. 15) to the research proposal (including full title and all authors)

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15.	



Appendix II

1. Does the proposed project, or parts of it, have any co-funding or support from other sources?

Yes (please specify in relation to the proposal)

No

2. Facilities / existing collaborative links available to support the proposed project
(no more than 100 words):

3. Has this or a related application currently been submitted elsewhere, including FOREUM, EULAR or ACR?

Yes (if yes, please give details and state when you expect to hear the outcome)

No

4. Is the proposed project likely to lead to patentable or commercially applicable data or apparatus?

Yes (if yes, please give details)

No

IMPORTANT: PR&S/PRINTO expect all of the applying researchers, both clinical and non-clinical, to adopt the highest achievable standards in the conduct of their research. This means exhibiting impeccable scientific integrity and following the principles of good research practice detailed in the **MRC Good Research Practice Guidelines (2000)**.



Appendix IV

Applicants are asked to disclose any conflicts of interest related to the application. Please list all recent (within the past three years), current and planned links with the following parties (only the name of the organisation and the nature of interest are required):

All information disclosed herein will be treated in strict confidence.

Industry	
National funders	
Other relevant parties	